

S5 Individual Action Plan Meetings

2016-17 Report

Dylan Edmonds
Development Worker
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Outline:

S5 Individual Action Plan Meetings (IAPs) ran from 7 February – 3 March 2017 and within that period the LIFT OFF team saw 148 of our 2016-17 S5 cohort – a total of 49 hours of face-to-face contact time providing personalised advice on shaping course choices, relevant extracurricular activities (linking in with partner AHDP programmes such as REACH and ACES) and helping set realistic goals linked to the pupil's transition to HE.

During the meetings, staff filled out blank copies of the Individual Action Plan forms electronically with the pupil's details which were easily transferred onto LIFT OFF's shared storage for future reference - this information was also transferred onto Cognisoft for tracking purposes.

IAP Meeting Organisation:

We implemented a guaranteed meeting for every S5 pupil in every school by giving every pupil a time slot in advance, sent this to contact teachers and informed the pupil of their time through FB Messenger a week before we were scheduled to be in school then a reminder message two days before. This was due to severe under-subscription in two schools, interest forms were distributed at LOLS Promotions in school: Levenmouth (8/32) and Arbroath (8/23). By seeing every pupil we saw an increase in meetings on the day: Levenmouth went up from 8 to 23; Arbroath 8 to 13. Although there was a still a natural drop out across all of our schools - all of our St. Paul's pupils requested a meeting but we only managed to see 16 out of those 19 pupils. This is 'natural' as there is nothing more we can do to definitely see every pupil without becoming overly invasive through social media which could have other negative effects on pupil engagement – decreased willingness to engage with LIFT OFF being the biggest concern.

Fig. 1- Data from IAPs Meetings: lists our schools – our S5 cohorts at those schools, those who requested an IAP meeting at LOLS Promos, how many meetings took place after all pupils were given a time slot and the percentages of pupils who requested a meeting and were seen to get a snapshot.

School (Number of Pupils)	Requested IAP Meeting	Number of IAP Meetings	% of CPs Requested Meeting	% of CPs Seen
Arbroath (23)	8	13	35%	57% ↑
Baldrigon (16)	10	8	63%	50% ↓
Beath (17)	13	7	77%	41% ↓
Braeview (14)	12	12	71%	86% ↑
Brechin (19)	13	10	68%	53% ↓
Craigie (17)	11	12	65%	71% ↑
Glenwood (20)	17	13	85%	65% ↓
Levenmouth (32)	8	23	25%	72% ↑
Lochgelly (19)	14	15	74%	79% ↑
St. Paul's (19)	19	16	100%	84% ↓
Viewforth (15)	10	11	67%	73% ↑
Woodmill (14)	9	8	64%	57% ↓
Total (225)	144 (64%)	148 (66%)		

Fig. 2 – Subject Interest from S5 IAP Meeting Forms: outlines pupil subject interest - these can change from S5-S6.

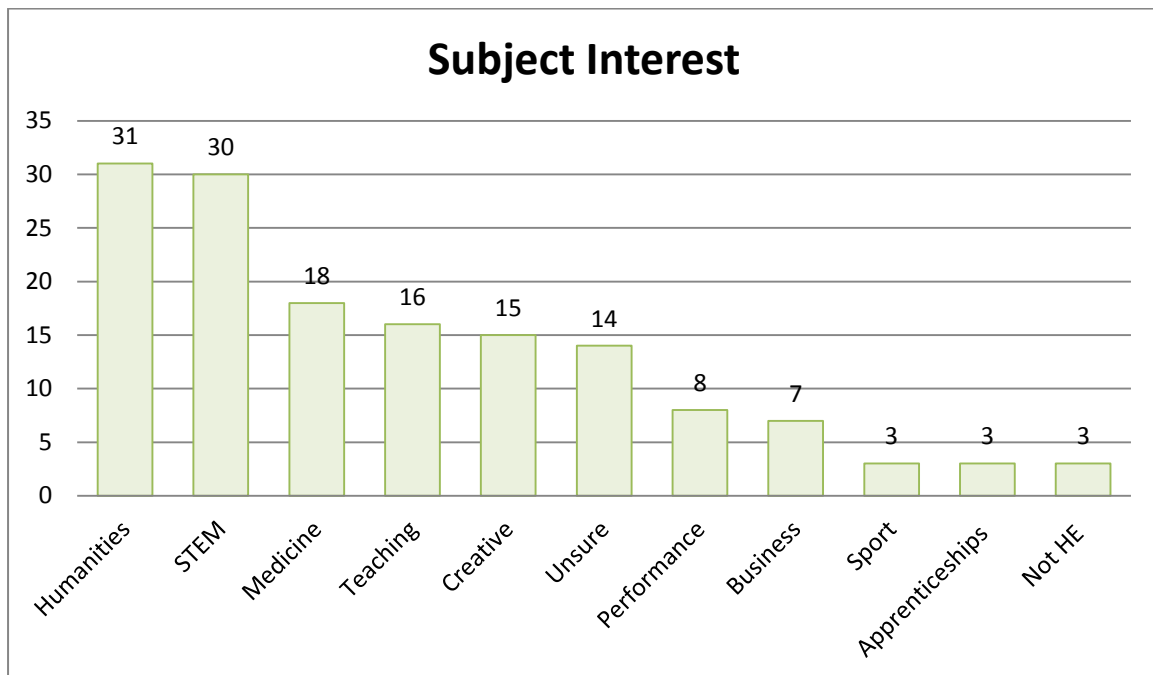


Fig. 3 – Breakdown of Subject Interest

Subject Area	Course	No. Pupils	Total Per Subject Area
STEM	Biology	4	30
	Physics	2	
	Chemistry	1	
	Biomedical Science	1	
	Forensic Science	1	
	Pathology	1	
	Pharmacology	2	
	Engineering	9	
	Maths	3	
	Computing Science	5	
	Nutrition	1	
Medicine	Medicine	9	18
	Nursing	4	
	Midwifery	3	
	Mental Health Nursing	1	
Subject Area	Course	No. Pupils	
	Vet Nursing	1	
Humanities/Social Sciences	English	4	12
	Languages	4	
	Psychology	4	

	Criminology	6	
	History	2	
	Social Science	1	
	International Relations	1	
	Social Work/CLD	4	
	Law	5	31
Sport	Sport	3	3
Creative	Art	4	
	Architecture	1	
	Interior Design	3	
	Photography	2	
	Games Development	2	
	Animation	2	
	Hair Dressing	1	15
Performance	Performance Arts	6	
	Music	2	8
Business	Events Management	2	
	Accountancy	1	
	Business	3	
	Fashion Management	1	7
Teaching	Teaching	16	
Apprenticeships	Apprenticeships	3	
	Unsure	14	
	Not HE	3	
		148	

AHDP Referrals:

This information was taken from the action points set in pupil's individual action plan forms. In total, we referred 5 pupils to ACES – out of 14 pupils (the remainder were already involved with ACES or had been referred previously).

Staff referred 4 pupils to REACH:

- 1 Medicine: Low numbers can be explained by large number of referrals in S4 for this cohort as all those other 8 had been involved with REACH in some capacity.
- 3 Law: Out of 5 pupils - for one pupil, Law was one of 4 other possibilities and another pupil was already a part of REACH.

Recommendations for S5 IAPs 2017-18:

1. To continue providing the pupils with a meeting and time before going into the school – this boosted our number of meetings in schools that would have struggled otherwise, such as Levenmouth where we saw an additional 15 pupils if we had not scheduled pupils in.
2. Start taking in a copy (physical or electronic) of S5 IAP forms with us for the pupils S6 IAPs to allow for increased joined up thinking between S5 and S6. It allows us to monitor progress from the previous year and give similar support – regardless of which member of staff carried out their S5 IAP.
3. Start noting down our AHDP referrals so we can feed this back to REACH/ACES at LPG Meetings as a show of partnership working.
4. There is potential to take a moment out of an IAP meeting when talking about setting action points – if the pupil attended LO2S - that this is similar to setting their aims and goals in their LO2S logbooks. This allows us to help them link in previous working and could aid in actually completing these action points we set by reminding them that they have completed aims/goals/objectives in the past.